

COUNTY OF SAN DIEGO Great Government Through the General Management System – Quality, Timeliness, Value DEPARTMENT OF HUMAN RESOURCES

CLASS SPECIFICATION

UNCLASSIFIED

TREASURER - TAX COLLECTOR

Class No. 000185

■ CLASSIFICATION PURPOSE

The Charter of the County of San Diego, article VI, provides for elected officials. The Treasure-Tax Collector is an elective officer who is nominated and elected according to general law. This is a one-position executive management class allocated only to the Treasurer/Tax Collectors' Office.

The Treasurer-Tax Collector is responsible for:

<u>Treasurer</u>: Managing the investment pool, assuring that funds are wisely invested and safeguarded, and accounting for the accurate disbursement of public funds.

<u>Tax Collector</u>: Overseeing the collection of property taxes.

New: June 25, 1982 Revised: June 15, 2004